

CITY OF HURST
COUNTY OF TARRANT

STATE OF TEXAS

On the 19th day of October, 2017 at 6:00 p.m., the Parks and Recreation Board of the City of Hurst, Texas, convened in its Regular Meeting at the Hurst Public Library, 901 Precinct Line Road, Hurst, Texas, with the following member's present to-wit:

Alan Neace)	Chairman
Ralph Hurd)	Members
Pat King)	
Rod Robertson)	
Karen Spencer)	
Cathy Thompson)	
Bob Walker)	
Gary Waldron)	Alternates
Jessica Martin)	
Allan Heindel)	Deputy City Manager
Kyle Gordon)	Managing Director of Community Services
Chris Watson)	Recreation Director
Eric Starnes)	Director of Facilities & Project Management
Jordan Taylor)	Recreation Manager Recreation Center
Jennifer Kashner)	Recreation Manager Athletics/Aquatics
Madison Bass)	Recreation Specialist Athletics/Aquatics
Paige Lutz)	Recreation Administrative Assistant

With no members absent, constituting a quorum, at which time the following business was transacted:

- I. **Call to Order:** Alan Neace called the meeting to order at 6:00 p.m.
- II. **Roll Call of Members:** Paige Lutz conducted the Roll Call of Members.
- III. **Approval of Minutes:** Ralph Hurd made a motion to approve the minutes of the September 21, 2017 regular meeting as written; Bob Walker seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson,
Waldron, Walker

NOES: None

At the request of Staff, the following item was moved to the top of the Agenda.

VIII. Information Item:

- A. Consider 2017 Master Parks Plan:** Allan Heindel introduced Mr. Lenny Hughes, a representative from the consultant firm, Halff and Associates. Mr. Hughes presented an overview of the updated 2017 City of Hurst Master Parks Plan. The presentation included the Executive Summary and Key Recommendations for the plan. Allan Heindel asked the Board to consider the plan for approval, which would then be presented to City Council for approval.

Ralph Hurd made a motion to approve the updated 2017 Master Parks Plan as presented. Karen Spencer seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

IV. Staff Report:**A. Director's Reports:**

- 1. September and Year End Participation Reports:** Chris Watson, Recreation Director, presented the following statistics for the September and Year End Participation Reports:

September

Recreation Center	14,087
Tennis Center	1,369
Facility Rentals	95

FY 2016-17

Recreation Center	185,675
Tennis Center	17,053
Facility Rentals	1,138

- 2. Program Highlight:** Chris Watson reported that the October Program Highlight features the Hurst Recreation Center's Preschool Program. He noted that the program is taught by instructor, Anne Stokes. This very popular program has reached its capacity since the program began in 2012. The program is offered Monday – Thursday, from 8:30 a.m. to 2:30 p.m.

B. Special Events:

- 1. 2017 Chisholm Fish Stocking Program:** The dates for the upcoming fish stocking at the Chisholm Park Pond were displayed.

2. **Heritage Village Presents:** Kyle Gordon reported that Dogtoberfest was held at Heritage Village Plaza. He noted that the event had 250 attendees and offered low cost pet vaccinations and a Dogtoberfest photo flipbook. Movie in the Park is scheduled for November 3rd, the event will feature Disney's *Moana*.
3. **Family Overnight Campout:** The Annual Family Overnight Campout event is scheduled for October 20th-21st at Chisholm Park. The event will include a Chuck Wagon dinner, s'mores by the campfire, and a movie in the park.
4. **Walktober Preview:** Chris Watson reported that as part of the Healthy Hurst program, the Hurst Recreation Center is currently celebrating National Walking Month with the Annual Walktober Program throughout the month of October.
5. **Hurst Fall Festival Recap:** The first annual Fall Festival was held at the Bellaire Shopping Center, Vivagene Copeland Park and Bellaire Park. The event hosted an estimated 3,000 participants and included a Pumpkin Patch, Hayrides, live musical entertainment, craft show, and a Corvette Car Show. Chris Watson reviewed the positive feedback regarding the event that was received on social media.
6. **Christmas Tree Lighting Preview:** Chris Watson presented an overview of the Christmas Tree Lighting and Santa's Workshop event. The event will be held on November 28th at the Hurst Conference Center. He noted that the event will offer several new attractions this year, including a Christmas Train. Allan Heindel reviewed the layout of the event with the Board.
7. **Santa's Mailbox Preview:** The Annual Santa's Mailbox program will be held December 1st – 15th; children can drop off their letters to Santa at the mailboxes located at the Recreation Center, Library, and City Hall.

C. Works in Progress:

1. **TXDOT Green Ribbon Grant Phase 2 Update:** The construction contracts are being executed. The project will start mid-November.
2. **TXDOT Green Ribbon Grant Phase 3:** Council approved the Amended Funding Agreement and the design consultant's contract in early October. The contracts for the design work are being executed now. The design should be done by June of 2018.
3. **TXDOT Green Ribbon Grant Phase 3a:** The medians at the SH 10 and Hwy 820 intersection are being drastically modified with the

upcoming highway construction. The City has paid for a consultant to design the landscape for the medians and the construction will be paid for out of the actual highway project.

4. **Pipeline Road Phase 2 Improvements:** The construction project should be substantially complete in the fall of 2018. The landscaping part of the project will be installed late fall of 2018.
5. **Echo Hills Playground:** The pavilion renovation is complete. The playground construction has started and should be complete by the end of November.
6. **Median Sign Improvements:** The renovation of the masonry signs on Thousand Oaks and Campus Drive will be completed by the end of October.
7. **Campus Drive Median:** The median on Campus Drive adjacent to Harwood will be landscaped next spring.
8. **Recreation Center Lobby Painting:** The front lobby has been painted.

D. Staff Activities:

1. **November Calendar:** Chris Watson reviewed the calendar of events for the month of November.

V. Report of the Committee:

- A. **Senior Banquet Door Prize List:** Allan Heindel reminded the Board that the John Butler Memorial Senior Banquet tickets will be released to Hurst senior residents on October 23rd.

VI. Communications: None to discuss at this time.

VII. Unfinished Business: None to discuss at this time.

VIII. New Business:

- A. **Consider 2017 Master Parks Plan:** Moved to the top of the Agenda.

IX. Informational Items:

- A. **Healthy Hurst Update:** Jordan Taylor, Recreation Manager, presented an overview of the Healthy Hurst program. He noted the program was established in 2006 as an initiative to motivate participants to maintain a healthy lifestyle. The program is now increasing its presence on social media and will begin to offer additional public events in the near future. The

current activities offered to the public include: Lose the LB's Challenge, Walktober, and Dash-N-Splash.

- B. 2017 Aquatics Season Recap:** Jennifer Kashner, Recreation Manager, and Madison Bass, Recreation Specialist, presented a recap of the 2017 Aquatics season. The presentation included an overview of the recruitment efforts and the improvement to the social media presence for the Aquatics program. Ms. Kashner also presented an overview of the Aquatics Program's participation in the Drowning Prevention "Lifeguard Your Child" Campaign, in cooperation with Safe Kids and Cook's Children Hospital.
- C. Ellis & Associates Award:** Madison Bass presented the Board with the Ellis & Associates Silver Award that the Aquatics Program received for outstanding safety operations at the two aquatics centers.
- D. TAAF Award:** Chris Watson presented the Board with the TAAF Gold Member City Award that the Recreation Center received for exemplary service to our citizens through our Adult Athletics Programs.
- X. Board Member and Citizen Comments:** None to discuss at this time.
- XI. Adjournment:** Ralph Hurd made a motion to adjourn the meeting; Rod Robertson seconded the motion.

AYES: Hurd, King, Neace, Robertson, Martin, Spencer, Thompson, Waldron, Walker

NOES: None

Allan Neace adjourned the meeting at 7:56 p.m.

APPROVED this the _____ day of _____, 20__

APPROVED:

ATTEST:

CHAIRMAN

RECORDING SECRETARY